

South Central Kansas Trauma Region Executive Committee Meeting

2nd Floor Cafeteria-North End

1:00-2:00 p.m.

June 11, 2004

Minutes

1:00 Call to Order

Dr. Diane Hunt, M.D.
SCKTR Chairperson

Dr. Diane Hunt, Chairperson, called the meeting to order.

Reports from sub-committees

- Staff Education

Diana Lippoldt
Chairperson

The Chairperson provided the report. During the general meeting, twelve facilities signed up for the town hall meetings. Diana proposed that a multi-disciplinary team provide the presentations. Terry David and Diana Lippoldt are in the process of developing the project plan and will present it to the executive committee during the next scheduled meeting. Feedback regarding the PowerPoint presentation for use at the town hall meetings should be emailed to Diana.Lippoldt@wesleymc.com.

- Injury Prevention

Carolyn Jenlink &
Janet Cusick-Jost
Co-Chairs

The Chairperson participated in a sub-committee meeting during this time. See June 11, 2004 General Meeting minutes for update.

- Nominating

Donna Myers
Chairperson

The Chairperson reported that all executive committee members would be contacted regarding the elections outcome during the general meeting.

- Bylaws

Terry David
Chairperson

The Chairperson reported that the 2004 proposed bylaws were approved during the general membership meeting as presented.

Old Business

• Trauma Patient Care Resource Assessment

Cindy Rosebrook reported that all but five assessments had been returned. Shelia Rupp reported that she has been contacting facilities to provide assistance in survey completion. Cindy reported

that a data quality review committee might be developed to review all surveys to improve data quality particularly regarding survey items that might have been confusing to respondents.

- **Regional Trauma Plan Development**

Kendra reported that the State has requested that the RTCs step up efforts to complete the regional trauma plans. The committee discussed the process by which the plan would be completed. The committee agreed to review the regional trauma plan template and use the next executive committee meeting to finalize a plan.

- **Annual Meeting Wrap Up**

The executive committee chairperson recommended that executive committee meetings be moved to various facilities throughout the region to educate and to encourage participation. The committee agreed to approach Daryl Patrick at the hospital in McPherson about the possibility of a meeting on August 26 at 1:00. Shelia Rupp will coordinate.

New Business

No new business.

Adjournment

The meeting was adjourned.